

# City of Fountain Valley Fire Department

Subject : Carnival Inspection and Special Event Check List

- 1 .Obtain Planning Department approval
2. Obtain Fire Department permit for Special Event
3. Obtain Fire Department permit for tent or canopies
4. Obtain Building Department permit for temporary power

## **Food Preparation & Cooking Appliances**

- All cooking appliances shall be of an approved type and maintained at a safe distance from combustible materials (minimum of five (5) feet).
- Open flame stoves shall be propane fuel only. Cooking devices using flammable liquids (white gas, Coleman fuel, etc.) shall not be permitted.
- All cooking booths shall be a minimum of 200 feet from the front of any stage or platform and 90 feet to the side.
- Barbecues utilizing charcoal briquettes shall not be permitted.
- Open- flame cooking shall not be allowed in booths. Cooking shall be conducted a minimum of ten (10) feet outside of the booth area and shall be arranged so the appliances are not accessible to the public.
- Maintain exiting from the booths at all times.
- Provide each cooking booth and/or cooking trailer with one (1) approved and mounted 2A10BC portable fire extinguisher. If any cooking booth or trailer uses a deep fat fryer, an additional 40BC portable fire extinguisher shall be located within ten (10) feet of that appliance. Provide

noncombustible spill containment and separation from other cooking devices by at least 18”.

- Arrange electrical cords and appliance attachments so as to minimize tripping hazards.
- Cooking booth shall be maintained and supervised by a person eighteen (18) years old or older at all times.

## **Portable Fire Extinguishers**

- Each generator shall have an approved 40BC portable fire extinguisher.
- Provide an approved and mounted 2A10BC portable fire extinguisher every 75 feet of travel distance at cooking booths, stages, carnival rides, and similar areas.
- Tents and canopies require one (1) approved and mounted 2A10BC portable fire extinguisher every 75 feet of travel.

## **Flame Proofing**

- Signs or decorative materials larger than 3’ x 3’ must be non-combustible or flame-retardant.
- Field tests may be conducted to verify flame retardancy.
- Items for sale or on display do not need to comply with these requirements.
- All tarps, tents, canopies, or similar structures in excess of 200 square feet shall comply with the California State Fire Marshal’s Regulations and the California Fire Code. One of the following conditions shall be met :

- Tarp and/or cover must be made from an inherently flame resistant material that is listed and approved by the State Fire Marshal
- A flame-retardant process approved by the State Fire Marshal must have treated the tarp/cover material. A certificate stating the methods used and a sample of the material treated must be available on site.

A label must be attached to the tarp/cover stating it was manufactured in accordance with recognized standards and specifications. Copies of any certificates or labels must be available at the booth, tent, or canopy for inspection by the Fountain Valley Fire Department.

## **Access & Water Supply**

- Verify all Fire Department access roads are clear and accessible. Twenty-five (25') feet is the minimum fire access road width – exceptions to this rule require approval from the Fire Chief or his duly appointed representative.
- Verify access routes for ambulance and other emergency vehicles – not necessarily Fire Department access.
- Verify location of portable toilets, wash basins, static displays, carnival rides, and other items that may conflict with emergency response for Fountain Valley Fire & Police Department personnel.
- Coordinate location of Information Booth with FV Fire & Police – for the purpose of general information, announcements, and lost children.
- Locate and field verify all fire hydrants and fire system components that could be used during the event of an emergency response.
- Coordinate parking arrangements with Fountain Valley Planning, Fire, and Police Departments.
- All items mentioned above shall be field inspected the day before a scheduled event so as to allow additional time for corrections. If all life

safety items are not complied with in their entirety, an event can be postponed, delayed, or cancelled at the discretion of the FVFD.

## **Miscellaneous**

Any approval from the Fountain Valley Fire Department is subject to approval from the Fountain Valley Building Department for all temporary power permits and State Licensed amusement rides. All amusement rides shall have the State of California operator decal visible. All rides are subject to an inspection from the FVBD and FVFD before release is given to operate.