



City of Fountain Valley

RECREATION AND COMMUNITY SERVICES FACILITY RENTAL INFORMATION



RECREATION CENTER AND SPORTS PARK

16400 Brookhurst St.
Fountain Valley, CA 92708



THE CENTER AT FOUNDERS VILLAGE

17967 Bushard St.
Fountain Valley, CA 92708

		PACKAGES	SMALL CLASSIC	GRAND HALL	SELECT MEETING	LARGE CLASSIC	DELUXE HALL	PREMIER HALL
		Rental Facility	Recreation Center	Recreation Center	Center at Founders Village	Center at Founders Village	Center at Founders Village	Center at Founders Village
ROOM OCCUPANCY		Theater Style <small>(chairs only)</small>	Up to 80	Up to 160	Up to 25	Up to 80	Up to 160	Up to 250
		Banquet Style <small>(tables and chairs)</small>	Up to 60	Up to 144	Not Available	Up to 60	Up to 144	Up to 220
FV Resident	PRICE PER HOUR	Non-Profit	\$50	\$100	\$15	\$50	\$100	\$125
		Private	\$75	\$125	\$25	\$75	\$125	\$150
		Commercial	\$100	\$150	\$50	\$100	\$150	\$175
Non-Resident	PRICE PER HOUR	Non-Profit	\$65	\$125	\$30	\$65	\$125	\$150
		Private	\$85	\$175	\$40	\$85	\$175	\$200
		Commercial	\$100	\$200	\$50	\$100	\$200	\$225

A holding fee of one hour of the event is due to secure rental, date, and time. Renter shall remit complete payment of all facility rental fees due at least 3 weeks prior to the event. The holding fee will be forfeited if the event is cancelled less than 45 days prior to scheduled event date. If cancellation of facility rental is more than 45 days prior, a \$10 administrative charge will be withheld from refund.

Gym (Intended Sports Use Only)	
Location	Recreation Center
Occupancy	Up to 570
Non-Profit	\$35/Hour
Private	\$55/Hour
Deposit	\$100

Add-ons	
Event Security (for events serving alcohol or large community events as directed by the Community Services Director)	Under 100 people requires 1 Guard Over 100 people requires 2 Guards <i>For security options see approved vendor list.</i>
Insurance (may be required as directed by the Community Services Director)	<i>Prices may vary based on event details.</i>
Commercial Kitchen (\$50 flat rate) Includes use of coffee machine, sink, ice machine and usage of all kitchen equipment. Kitchen is only accessible for those who have requested and paid for kitchen in advance.	

FREQUENTLY ASKED QUESTIONS

WHAT COMES WITH MY RENTAL PACKAGE?

All rental packages, event and birthday party packages, include:

- Tables (quantity based on room setup)
- Chairs (quantity based on room setup)
- 1 Podium (if requested in advance)
- Dance Space (if requested in advance)
- AV Equipment (if requested in advance and per availability)
- Stage with steps (4ft x 16ft or 8ft x 8ft) available at Center at Founders Village

LOS ALAMOS PARK

Fill out an application and return it to The Center at Founders Village.

The key is rented out on a first-come, first-served basis.

HOW DO I RENT THE SPACE?

Fill out an application and return it to either the Fountain Valley Recreation Center and Sports Park or The Center at Founders Village or email the form to Rentals@FountainValley.org.

Holding fees are required to secure the rental, date, and time and will be used towards total rental fees. Rental fees are due at least 3 weeks prior to event.

IS ALCOHOL ALLOWED?

Alcohol is not permitted at any functions for 18 years and younger. (Quinceañera, baptisms, birthdays, student activities, etc.)

Alcohol is permitted at adult functions only. When serving alcohol, security guard(s) are required for your event (please see City approved vendor list):

- 1 security guard up to 100 people
- 2 security guards over 100 people

The security guards need to be present during the event; not during setup/clean-up

WHAT TIME IS THE FACILITY AVAILABLE FOR RENT?

Building curfew:

Sunday - Thursday: 10:00pm
Friday and Saturday: 12:00am

(must be cleaned up and out of the building by curfew)



Scan me to view application and online information.

For more additional information, please email rentals@fountainvalley.org

PARTY PACKAGES

Pick any of the base event packages below and add additional items to complete your party experience.

\$400

KID'S BIRTHDAY PARTY PACKAGE

Includes:

- Occupancy up to 50 people
- Room for 2 hours
- Tables and Chairs

Choice of Entertainment:

- Jumper for 2 hours (available at the Recreation Center and Senior Center locations) or Indoor gym for 2 hours (only at Recreation Center pending availability)

Holding Balance: \$100

\$100

BIRTHDAY BASICS PACKAGE

Includes:

- Up to 50 people
- Room for 2 hours
- Tables and Chairs

No additional hours may be added to the Birthday Basics Package. For longer hours please see the regular pricing sheet.

MEAL PLANS

Pick any one of the meal plans listed below to add to the party package for an additional cost. Plan includes plates, napkins, cups, and utensils. *Additional fees may apply.*

PACKAGE A

Feeds 20-30 people

5 XL 2-Topping Pizzas
(60 slices)

Salad with Ranch Dressing

5 2-Liter Drinks

Total Cost: \$300

PACKAGE B

Feeds 30-40 people

7 XL 2-Topping Pizzas
(84 slices)

Salad with Ranch Dressing

7 2-Liter Drinks

Total Cost: \$400

PACKAGE C

Feeds 40-50 people

9 XL 2-Topping Pizzas
(108 slices)

Salad with Ranch Dressing

9 2-Liter Drinks

Total Cost: \$500

If you have chosen to add a meal plan to your party package experience, please fill out the separate order form to communicate your choices for pizza toppings and drinks. The numbers above are set and are anticipated to feed the approximate amount of people per package.

PARTY PACKAGE DECORATIONS

\$100

PARTY THEMES:

UNDER THE SEA

FAIRYTALE

SAFARI ADVENTURE

Decorations included:

- Table covers
- Balloon bundle (20)
- Solid Color Plates, Napkins, Utensils, and Cups
- Featured table

All decorations are coordinating with theme chosen.

To complete your party experience, you may add a theme listed in this section.

Each theme is an additional cost and may be location-specific.

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For additional information or questions
please call 714-839-8611 or email rentals@fountainvalley.org