

# PARTY PACKAGE APPLICATION

Dates are reserved on a first-come first-serve basis, dates are only reserved once the holding balance has been received. To drop off a holding balance or set-up an appointment please email [Rentals@FountainValley.org](mailto:Rentals@FountainValley.org), or call 714-839-861.

## RENTAL INFORMATION

Name:		Organization Name: (if applicable)	
Address:		City:	Zip:
Are you a Fountain Valley Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No		Number of Expected Guests:	
Phone:		Email:	
Requested Date   Month:	Day:	Year:	Day: <input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun
Will alcohol be served: <input type="checkbox"/> Yes <input type="checkbox"/> No (At adult events only)		Security: <input type="checkbox"/> Under 100 people (1) <input type="checkbox"/> Over 100 people (2)	
Is this event public or private? <input type="checkbox"/> Public <input type="checkbox"/> Private		<small>Security is required at all events serving alcohol or at large community events as directed by the Community Services Director. For security options see approved vendor list.</small>  <small>Insurance may be required as directed by the Community Services Director.</small>	

Two (2) hours included in package price, any additional hours are charged at full price. Additional time is not applicable for the Birthday Basics Package.

## RESERVATION INFORMATION

Setup: (What time will you arrive to setup your event?) _____ AM / PM to _____ AM / PM	Event: (What time will your guests arrive?) _____ AM / PM to _____ AM / PM	Clean-Up: (What time will you leave after clean-up?) _____ AM / PM to _____ AM / PM
Package: <input type="checkbox"/> Kid's Birthday Party <input type="checkbox"/> Bounce House or <input type="checkbox"/> Gym		<input type="checkbox"/> Birthday Basics
Event location: <input type="checkbox"/> Recreation Center <input type="checkbox"/> Center at Founders Village		

## EVENT INFORMATION

<b>Reservation Purpose</b> <small>(EX: Birthday party (specific age), Anniversary party, Reunion (family, school, etc. meeting (purpose), baby shower, other.)</small>	<b>Any special arrangements or requests?</b> <small>(Dj, photobooth, catering, power, etc.)</small>	<b>Room Layout</b> Room is set-up with tables and chairs for 50 people. Set-up includes the following additional tables: - (1) Cake Table - (1) Gift Table - (2) Food Tables <small>Additional items are available for those who purchase a Party Theme Package.</small>
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## PARTY PACKAGE DETAILS

Party Themes: <input type="checkbox"/> Safari Adventure <input type="checkbox"/> Fairytale <input type="checkbox"/> Under the Sea
Pizza Packages: <input type="checkbox"/> Package A (20-30 people) <input type="checkbox"/> Package B (30-40 people) <input type="checkbox"/> Package C (40-50 people)

For questions or information please contact  
 Phone: 714-839-8611 | Email: [Rentals@fountainvalley.org](mailto:Rentals@fountainvalley.org)

Staff Use Only

Staff Initials: \_\_\_\_\_

Date and Time Received: \_\_\_\_\_