



**Fountain Valley Recreation & Community Services Department  
The Center at Founders Village Senior & Community Center**

| <b>Volunteer Group</b>                        | <b>Details</b>   |
|---|--|
| <b>Bingo Aide</b>                             | Provide assistance during Bingo which could include any of the following: assisting with set-up, preparing coffee, calling Bingo, or assist in light clean up afterwards.<br><b>Time Commitment: Every Friday from 8:30am-12:30pm</b>  |
| <b>Computer Room Aide</b>                     | Provide computer instruction, tech coaching, and smart phone/device instruction.<br><b>Time Commitment: Typically one day a week Monday-Friday between 8:30am-4:30pm at your convenience</b>   |
| <b>Front Desk Aide</b>                        | Provide assistance to the Senior Center staff by filing, copying, stuffing envelopes, greeting, give facility tours, and working on special projects as needed.<br><b>Time Commitment: Typically one day a week Monday-Friday from 9:00am-1:00pm or 12:00pm-4:00pm</b>   |
| <b>Instructors or Group Leaders</b>           | Share your knowledge and skills on a particular area of expertise and lead class instruction on that topic. This can be continuing or one-time basis.<br><b>Time Commitment: Typically Monday-Friday between 8:30am-4:30pm at your convenience</b>   |
| <b>Library Room Aide</b>                      | Assist in the organization of books, monitor book donations, donate books to local charities, and light cleanup of the library.<br><b>Time Commitment: Typically one day a week Monday-Friday between 8:30am-4:30pm at your convenience</b>  |
| <b>Movie Monday Aide</b>                      | Prepare and serve popcorn to the movie audience, introduce the movie, and assist in light clean up afterwards.<br><b>Time Commitment: 2<sup>nd</sup> &amp; 4<sup>th</sup> Monday of every month from 12:00pm-3:00pm</b>  |
| <b>Special Event Aide</b>                     | Assist in decorating, greeting guests, taking photos, or serving food at a variety of events. Examples include luncheons, dances, and Senior Expo.<br><b>Time Commitment: Times and Dates vary</b>   |
| <b>Meals on Wheels/Nutrition Program Aide</b> | Assisting staff members/volunteers prep and bag frozen meals, sort and organize packages meals, set up food for distribution, and assist with registration for seniors who will be coming to The Center.<br>Please contact Tracy Hall, from Meals on Wheels, at <a href="mailto:thall@mealsonwheelsoc.org">thall@mealsonwheelsoc.org</a> or (714) 229-3349 to register as a volunteer<br><b>Time Commitment: Every Thursday 9:00am-12:00pm</b> |

**Your Next Steps**

1. Complete Volunteer Application, and submit to The Center at Founders Village Senior & Community Center (17967 Bushard St. Fountain Valley, CA 92708)
2. Staff will review your application at the Senior Center and contact you to set-up an interview
3. If selected, staff will follow up with you regarding your volunteer details.



## Fountain Valley Recreation & Community Services Department Volunteer Application

| Applicant Information       |  |
|-----------------------------|--|
| <b>Name</b>                 |  |
| <b>Street Address</b>       |  |
| <b>City, State Zip Code</b> |  |
| <b>Home Phone</b>           |  |
| <b>Cell Phone</b>           |  |
| <b>E-mail Address</b>       |  |

| Emergency Contact Information |              |              |
|-------------------------------|--------------|--------------|
| Name                          | Relationship | Phone Number |
|                               |              |              |

| Interests (Check All That Apply)  |
|---|
| <input type="checkbox"/> Bingo Aide<br><input type="checkbox"/> Computer Room Aide<br><input type="checkbox"/> Front Desk Aide<br><input type="checkbox"/> Instructor or Group Leader Volunteer: What do you want to teach? _____<br><input type="checkbox"/> Library Room Aide<br><input type="checkbox"/> Movie Monday Aide<br><input type="checkbox"/> Special Event Aide<br><input type="checkbox"/> Meals on Wheels/Nutrition Program Aide |

| Availability (Input Availability Based on Interest Above)                          |        |         |           |          |        |
|--|--------|---------|-----------|----------|--------|
| Computer Room Aide/Instructor or Group Leader/Library Room Aide/Special Event Aide |        |         |           |          |        |
|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| <b>Available Times</b>   |        |         |           |          |        |

| Front Desk Aide       |        |         |           |          |        |
|-----------------------|--------|---------|-----------|----------|--------|
|                       | Monday | Tuesday | Wednesday | Thursday | Friday |
| <b>9:00am-1:00pm</b>  |        |         |           |          |        |
| <b>12:00pm-4:00pm</b> |        |         |           |          |        |

- Please Note:
- Bingo Aide: Must be available every Friday from 8:30am-12:30pm
  - Meals on Wheels/Nutrition Program Aide: Must be available every Tuesday from 9:00am-12:00pm
  - Movie Monday Aide: Must be available 2<sup>nd</sup> & 4<sup>th</sup> Monday from 12:00pm-3:00pm

**Waiver**

I hereby forever release, indemnify, covenant not to sue, discharge, and hold harmless the City of Fountain Valley, and its officers, employees, agents, instructors, and representatives from any and all liabilities, claims, demands, causes of action, costs, or expenses that I may hereafter have for injuries, death, communicable diseases, illness, viruses, and/or and damages arising out of participation in any City Recreation Program including, but not limited to, losses caused by the passive or active negligence of the released parties or of hidden, latent or obvious defects or dangerous conditions in any City property or property used by any City Recreation Program. This RELEASE shall remain in effect until revoked and shall extend to all City Recreation Program activities that participant may hereafter participate in. A copy of this Release may be used to the same extent as the original. This RELEASE shall also release the Released Parties from related activities not conducted on City property, including travel and off-site activities. I understand that Recreation Activities may involve risks and dangers that no amount of care, caution, instruction or expertise can eliminate and I EXPRESSLY AND VOLUNTARILY

ASSUME ALL RISK OF INJURY while participating in any City Recreation Program activity.

PHOTO RELEASE: I hereby grant the City of Fountain Valley permission to use my likeness in a photograph or digital reproduction in any and all of its publications, including websites, without payment or other consideration. I understand and agree that these materials will become the property of the City of Fountain Valley and will not be returned. I irrevocably authorize the City of Fountain Valley to edit, alter, copy, exhibit, publish or distribute this photo or digital reproduction for purposes of publicizing its programs or for any other lawful purpose. I waive the right to inspect or approve the finished product, including written or electronic copy, wherein my likeness appears. Additionally, I waive the right to any royalties or other compensation arising from or relating to the use of the photograph or digital reproduction. I hold harmless, release and discharge the City of Fountain Valley from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

VIRTUAL CLASS RELEASE: I hereby warrant and agree, that the conditions of my environment are safe, free from obstructions, and are suitable for participation in the above referenced activity. I further understand and agree that any material downloaded, viewed or otherwise obtained through my participation in said activity is done at my own risk and the City of Fountain Valley is not responsible for loss, alteration, corruption, or other damage to my personal property, including computers, networks, and other property used as part of my participation. I agree to undergoing temperature taking before each class and that if the subject is sick to stay at home. I agree to the right for an instructor or city staff to deny access to class for the day if there is a temperature of 100.4 or higher and or symptoms of sickness (especially COVID-19 related). I acknowledge that classes missed due to sickness or days sent home due to sickness will not be reimbursed and that the instructor will not be required to provide a make-up day for classes missed. I agree to do my part in helping reduce the risk of exposure. By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I may be exposed to or infected by COVID-19 by attending a City program, adult sports league, event and/or activity and that such exposure or infection may result in personal injury, illness, permanent disability, and/or death. I acknowledge that the CDC, CDCPH, and Public Health Officials have recognized and identified certain groups as more vulnerable. I understand that the risk of becoming exposed to or infected by COVID-19 at a City program, adult sports league, event and/or activity may result from the actions, omissions, or negligence of myself and others, including, but not limited to, City staff, volunteers, and program participants and their families. I understand and agree that this RELEASE includes any claims based on the actions, omissions, or negligence of the City of Fountain Valley, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any City program

---

Signature

Date