



Fountain Valley
Outdoor Dining Pilot Program
Guidelines

Program Guidelines

Overview

About the Program

The City of Fountain Valley has created the Outdoor Dining Pilot Program, which will provide funding to commercial property owner(s) for outdoor dining support program who have suffered negative impacts due to COVID-19 located in the First District. The City is seeking property owner(s) to submit proposal to design/construct outdoor dining setup with a minimum of three adjacent retail pads. The desire is to create an attractive and efficient combined dining experience. The program is based on the availability of funds and property owner(s) may receive up to \$200,000 in grant by November 30, 2021. The funds are to be predominantly targeted for hard construction costs such as concrete, railings, bollards, and/or planters. The proposed project must be completed by December 31, 2022 or the awarded grant funds must be returned to the City.

Funding Availability

The City of Fountain Valley received an allocation of \$200,000 from First District Supervisor Andrew Do of the CARES Act in June 2021. ***The funds will be disbursed as a grant to property owner(s) within the County of Orange District 1 area only (Warner Avenue north to the City limits).*** As a disbursing agent for these funds, the City's Administration Department shall be responsible for providing the administrative services for the Outdoor Dining Pilot Program. The City is obligated to fulfill the terms and conditions of the funds as established by the CARES Act, District 1 County Supervisor Andrew Do and City Council, these program guidelines, and Federal, State, and local rules and regulations.

Eligibility

To be eligible to apply for the Outdoor Dining Pilot Program, property owner(s) must meet these criteria.

- Located within Fountain Valley District 1 – North of Warner Avenue to city limits.
- Active Fountain Valley business license and also have been in business prior to March 2020.
- No active code enforcement violations.
- Minimum three adjacent retail pads for outdoor dining proposal.
- Outdoor dining project(s) to be completed by December 31, 2022 or the awarded grant funds must be returned to the City.

Application

Property owner(s) who are interested in the Outdoor Dining Pilot Program will submit proposal(s) to Deputy City Manager Maggie Le at maggie.le@fountainvalley.org for consideration before 4 p.m. on Friday, September 17, 2021. The property to be improved

must be located in First District (Warner Avenue north to the city limits).

Grant Disbursement

Upon City Manager approval, the Manager will notify the Finance Department to prepare a grant agreement and release the grant(s). The applicant will be notified that they have been approved for the grant. The Finance Department will provide the applicant the grant and the applicant must sign an acceptance document no later than November 30, 2021.

Notice of Grant Award or Denial

Each applicant shall be notified in writing whether their application has been selected or denied. All property owner(s) that have been awarded grants will be published on both the City of Fountain Valley's website and in marketing material that will be displayed throughout various channels.

Program Complaint and Appeal Process

Complaints concerning the Outdoor Dining Pilot Program should be made to the City of Fountain Valley Administration Department. If unresolved in this manner, the complaint or appeal shall be made in writing and filed with the City Manager.

Equal Opportunity Policy

The Administration Department shall not discriminate upon the basis of sex, age, race, creed, color, religion, national origin, marital status, ancestry or physical handicap in accepting applications and processing Program application.

Contact Information

For questions or additional information regarding the Outdoor Dining Pilot Program, please contact the following:

City of Fountain Valley
Maggie Le
Administration Department
10200 Slater Avenue
Fountain Valley, CA 92708
(714) 593-4412